



BHCOE Request for Appeal

Organizations that have completed the BHCOE Accreditation process and that have received a Preliminary Accreditation, Full Accreditation, Provisional Accreditation or Non-Accreditation may request an appeal. An appeal request should be submitted within 60 days from the date of the debrief call, which is conducted after the completion of the evaluation. BHCOE may grant an extension to an organization that has submitted an appeal request after 60 days; acceptance would be determined on a case-by-case basis. Please complete, sign, and submit this form with supporting documentation to BHCOE at compliance@bhcoe.org.

Current Company Information

Company Name:

Ownership:

Address:

Phone:

Email:

Reason for Appeal Request

Date of Review:

Current Score:

Proposed Error Consists of:



Areas that are Requested for Re-evaluation

Preliminary Accreditation Review

- Organizational systems
- Interview
- Document review

Full Accreditation Review

- Staff Qualifications & Training
- Treatment Program & Planning
- Collaboration
- Consumer Protection
- HIPAA Compliance
- Progress Reporting
- Client Outcome Analysis
- Staff Satisfaction Survey Scores
- Consumer Satisfaction Survey Scores
- Site visit/clinical observation
- Document review

Explanation for Request:

Description of Attached Documents:



BHCOE Accreditation

Request for Appeal Form

I attest that my signature signifies that I have received, read, and affirm that the information set forth above is true, correct, and complete to the best of my knowledge.

ACCEPTED AND AGREED:

Organization Name:

Date:

By:

Title:

Signature: